

25 Mar 2016

Engineering Data Information System (EDIS)
Submittals Using the
Electronic Transfer (ET) Server

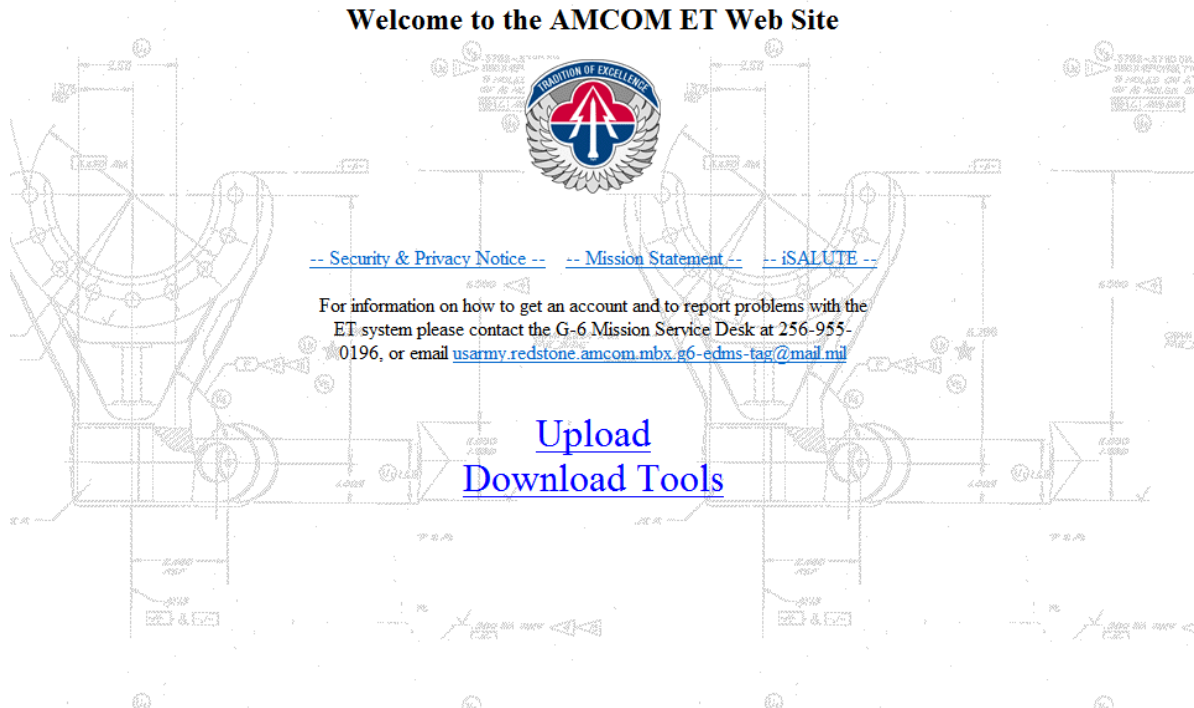
These are step-by-step procedures for submitting data to EDIS using the ET Server. Users needing access to the upload server must request an account. A login request can be obtained from the G6 Service Desk Home Page, <https://g6msd.redstone.army.mil/index.asp>. Enter the site, click on the EDIS tab, click on "How to obtain an EDIS account". Submit as instructed on the page. After verification of Security Clearance, users will be given a User ID and Password to access the upload server.

All submittals must meet the requirements specified in MIS-STD-52406B-IS. For assistance on preparing an EDIS submittal, see the Engineering Data Information System (EDIS) Data Submittal Preparation document.

Software required to upload files is any archiving software such as WinZip, and Internet Explorer.

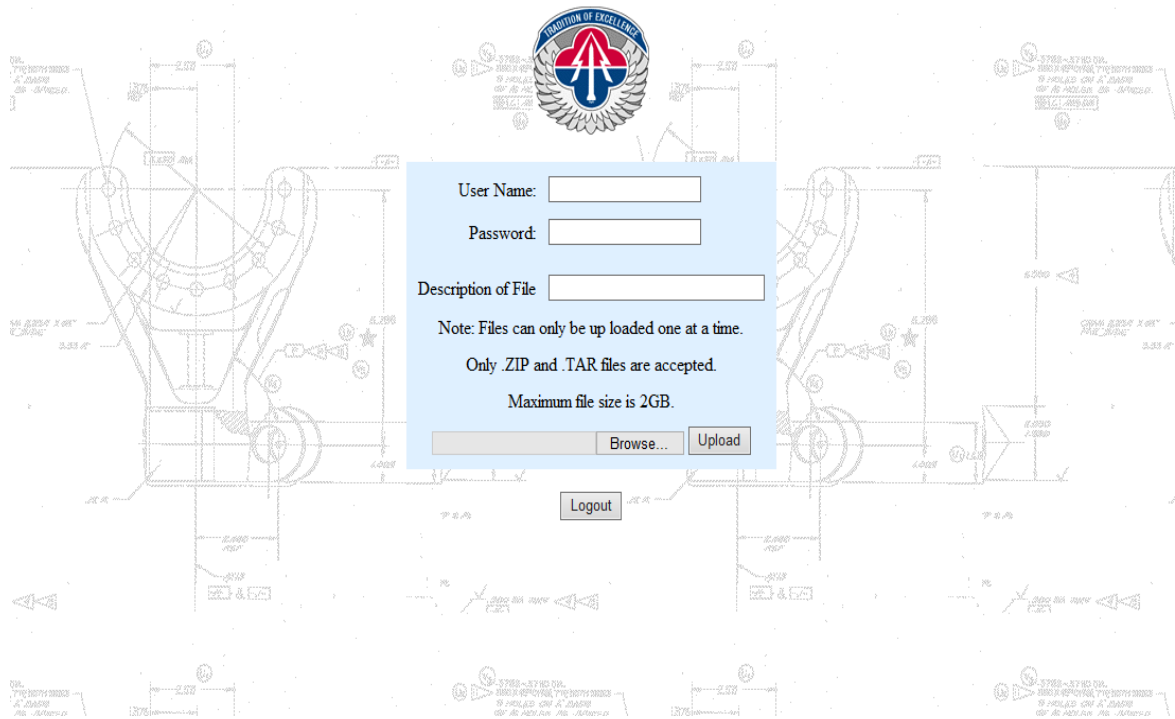
Call the G6 Service Desk, 256-955-0196, DSN 645-0196, or email usarmy.redstone.amcom.mbx.g6-edms-tag@mail.mil for assistance.

1. Create a .ZIP or .TAR file that contains the index.dlf file and image files of the submittal.'
2. Go to the ET Server to transfer your files. The web address is <https://et.redstone.army.mil/>. Click on 'Upload'.



3. Enter your UserName, password, and enter any relevant information in the Brief Description of File field
4. Click on the Browse ... button to find the .ZIP file that contains the .dlf file and images you created.
5. When you find the file, double-click on it.

6. Click 'Upload'



7. You will receive a confirmation screen along with a Control Tracking Number for your reference.

8. Your files have been uploaded.



User Name:

Password:

Description of File

Note: Files can only be up loaded one at a time.
Only .ZIP and .TAR files are accepted.
Maximum file size is 2GB.

File uploaded by MCICE013	
Thank you Autumn C.	
test.zip has been successfully uploaded.	
Your Control Tracking Number (CTN) is 9497	
The following information has been submitted:	
Name:	Autumn C. King
Company Name:	
Telephone Number:	256-313-0389
Sender Email Address:	autumn.c.king2.ctr@mail.mil
Description:	This is a test
Format:	ZIP
File Size:	102648
Sha Digest:	5B8FA4575365FE447175E1C98B077EBA75BE1CDE
Date:	03/29/16 14:08:00

9. Click the Logout button to log out.